



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

06 July 2026

DIVISION MEMORANDUM
No. 457 s. 2026

**REINSTATEMENT OF THE FRIDAY WORK-FROM-HOME ARRANGEMENT IN
THE DIVISION OFFICE AND CONTINUED IMPLEMENTATION OF ENERGY
CONSERVATION MEASURES**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to DepEd Memorandum No. 018, s. 2026, entitled "*Implementation of Energy Conservation Protocols and Flexible Work Arrangements in the Department of Education Pursuant to Memorandum Circular No. 114,*" and to ensure uniform and consistent implementation of the Department's energy conservation measures and flexible work arrangement policies, **the Friday Work-from-Home (WFH) arrangement in the Schools Division Office is hereby reinstated.**
2. In line with this, the provisions of the previously issued Division Memorandum No. 166, s. 2026 dated March 11, 2026, shall also be in effect.
3. Functional Division Chiefs and Unit Heads shall ensure uninterrupted public service during the WFH arrangement.
4. For immediate dissemination and strict compliance.

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent 

Encl.: As stated
Reference: DM No. 018, s. 2026x
To be indicated in the Perpetual Index
under the following subjects:

FLEXIBLE WORK ARRANGEMENT

OSDS Legal Unit – reinstatement of the Friday work-from-home arrangement in the division office and continued implementation of energy conservation measures
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